

# Preparing for College and Careers (2014)

## - Exploring Self

### **Core Standard 1** Students evaluate personal characteristics to develop and refine a personal profile.

- 1 Assess personal, family and community standards, values and ethics [PCC-1.1](#)
  - 2 Analyze personal aptitudes, traits, interests, attitudes, and skills [PCC-1.2](#)
  - 3 Determine personal priorities and goals for life and career [PCC-1.3](#)
  - 4 Determine personal priorities and goals for life and career [PCC-1.4](#)
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## Exploring Careers

### **Core Standard 2** Students investigate one or more Career Clusters and Indiana's College and Career Pathways, based on individual interests, to further define career goals

- 1 Determine roles, functions, education, and training requirements of various career options within one or more career clusters and pathways [PCC-2.1](#)
  - 2 Analyze career trends, options and opportunities for employment and entrepreneurial endeavors for selected career clusters and pathways [PCC-2.2](#)
  - 3 Evaluate selected careers and pathways for education requirements, working conditions, benefits, and opportunities for growth and change [PCC-2.3](#)
  - 4 Use appropriate technology and resources to research and organize information about careers [PCC-2.4](#)
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## Exploring College and Postsecondary Options

### **Core Standard 3** Students analyze college and other postsecondary options to know what educational opportunities are available after high school.

- 1 Demonstrate understanding of postsecondary educational options including technical certificate programs, apprenticeship, military and two- and four-year college programs [PCC-3.1](#)
  - 2 Examine public and private colleges and other postsecondary educational options [PCC-3.2](#)
  - 3 Demonstrate knowledge of the statewide resources available to explore college and postsecondary options [PCC-3.3](#)
  - 4 Demonstrate knowledge of the cost of postsecondary educational options and various financial aid options [PCC-3.4](#)
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## Making Decisions

### **Core Standard 4** Students apply higher order thinking and problem solving processes to make decisions about education, life and career.

- 1 Demonstrate skills for questioning and posing problems, thinking independently, and communicating decisions with clarity and precision [PCC-4.1](#)
  - 2 Analyze choices, options and consequences of life and career decisions [PCC-4.2](#)
  - 3 Apply a decision-making process to identify short- and long-term life and career goals [PCC-4.3](#)
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## Making a Plan

### **Core Standard 5** Students create flexible plans of action for achieving personal goals through secondary education, college, career and life.

- 1 Apply knowledge of Core 40 and Honors diploma requirements to create a high school graduation plan [PCC-5.1](#)
  - 2 Apply decision-making processes to making a planning for postsecondary education and career [PCC-5.2](#)
  - 3 Design a flexible career plan that incorporates life-long learning and career advancement options [PCC-5.3](#)
  - 4 Evaluate high school graduation plan, post-secondary plan and career plans in light of decisions about college and career pathways and options [PCC-5.4](#)
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## Personal Skills

### Core Standard 6 Students demonstrate personal skills needed for success in personal, family, community, and career aspects of life

#### 1 Flexibility and Adaptability PCC-6.1

Integrate roles, responsibilities and relationships in a climate of ambiguity and changing priorities.

Evaluate strategies for incorporating feedback and change in a variety of contexts.

#### 2 Initiative and Self-Direction PCC-6.2

Prioritize tactical (short-term) and strategic (long-term) goals.

Work independently and complete tasks without supervision

Demonstrate initiative to assess past experiences, plan future progress, and expand lifelong learning opportunities to advance skill levels towards a professional level.

#### 3 Social and Cross-Cultural Skills PCC-6.3

Interact effectively with others in a respectable, professional manner

Respect cultural differences and work effectively with people from a range of social and cultural backgrounds

Respond open-mindedly to different ideas and values

Leverage social and cultural differences to create new ideas and increase both innovation and quality of work

#### 4 Productivity and Accountability PCC-6.4

Demonstrate additional attributes associated with producing high quality products including the abilities to:

Work positively and ethically

Manage time and projects effectively

Participate actively, as well as be reliable and punctual

Present oneself professionally and with proper etiquette

Collaborate and cooperate effectively in teams

Be accountable for results

#### 5 Leadership and Responsibility PCC-6.5

Use interpersonal and problem-solving skills to influence and guide others toward a goal

Inspire others to reach their very best via example and selflessness

Demonstrate integrity and ethical behavior in using influence and power

Receive and give constructive criticism

Act responsibly with the interests of the larger community in mind

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## Employability Skills

### **Core Standard 7** Students demonstrate knowledge and skills needed to navigate life and work environments in the global economy

- 1 Demonstrate knowledge, skills, and attitudes needed for seeking employment **PCC-7.1**
  - Career opportunity research
  - Personal and career portfolio
  - Interviewing
  - Networking
- 2 Demonstrate knowledge and skills needed for effective communication in school, life and career settings **PCC-7.2**
- 3 Demonstrate understanding of employer and employee expectations **PCC-7.3**
- 4 Demonstrate standards of legal and ethical behavior in human, cultural, and societal issues related to technology and digital citizenship **PCC-7.4**
- 5 Demonstrate standards of personal appearance, attire, grooming, and etiquette appropriate for specific school, life and career settings **PCC-7.5**